

STATE OF MAINE
JUDICIAL BRANCH



EMPLOYMENT OPPORTUNITIES
LAW CLERK – MAINE DISTRICT COURT

The State of Maine Judicial Branch is accepting applications for clerkship positions with the Maine District Court for the 2026-2027 term, which runs from August 17, 2026, through August 13, 2027. Law Clerks are generally assigned to one or two judicial regions and assigned a headquarters court location. Travel throughout the State is required.

The forty-four judges of the District Court have statewide jurisdiction to adjudicate criminal matters on the Unified Criminal Docket, and civil, protective custody, and family matters. Eight family law magistrates assist in the processing of family matter proceedings involving children. District Court Law Clerks work for the entire District Court but primarily receive assignments from District Court judges and magistrates in one region.

Duties include, but are not limited to, assisting judges and magistrates with legal research regarding the various areas of the court's jurisdiction, drafting memoranda and decisions, and monitoring trials and other proceedings.

Qualified candidates have a degree in law or expect to obtain a degree in law by July of 2026. Selection criteria include excellent analytical skills, excellent communication skills, class standing, Law Review, Moot Court, other significant research or writing experience, faculty and/or employer recommendations, and strong work ethic. Term Law Clerks are not required to have taken the Maine bar examination. Travel is required. Law Clerks may not engage in other employment.

Salary: \$67,891.20 plus fringe benefits.

How to Apply: The application consists of the following documents:

- **Cover letter:** Applicants must identify in their cover letter in which regions they are willing to be headquartered for their clerkship assignment. Region 1: York County; Region 2: Cumberland County; Region 3: Franklin, Oxford, and Androscoggin Counties; Region 4: Kennebec and Somerset Counties; Region 5: Penobscot and Piscataquis Counties; Region 6: Waldo, Knox, Lincoln, and Sagadahoc Counties; Region 7: Hancock and Washington Counties; Region 8: Aroostook County
- **Résumé**
- **School-issued law school transcript** (official or unofficial, but not self-prepared)
- **Writing sample:** (double spaced, ten-page maximum, unedited by others)
- **Two letters of recommendation:** The letters of recommendation do not need to be addressed to a judge, and may be emailed separately from the other application materials.

The Court will accept the materials in .pdf format by email to Natalie Kreckel at the following email address: DistrictCourt.clerkship@courts.maine.gov. Full applications must be received by July 25, 2025, at 4 p.m.

Interviews will be held in early fall of 2025.

Successful candidates will be required to submit to criminal, motor vehicle, and other records checks.

Applicants are also encouraged to complete the **Applicant Information Survey** that may be found at <https://www.courts.maine.gov/about/clerkships.html> and return it via email to: HR.Help@courts.maine.gov.

Inquiries may be directed to Natalie Kreckel at DistrictCourt.clerkship@courts.maine.gov.

The State of Maine Judicial Branch is an equal opportunity employer.